

## **POSITION DESCRIPTION FOR THE VICE CHAIR**

**Appointment and Term of Office** A Vice Chair may be appointed by the Board following the AGM to hold office until the next AGM unless the member is unable to serve or is removed from office. A casual vacancy may be filled at any time by the Board to hold office until the next AGM.

**General Responsibility** The Vice Chair chairs meetings of the Board in the Chair's absence and will have such powers and duties as may be assigned to him or her by the Board.